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|  | THERAPPORT SCHOOL FOR CAREER DEVELOPMENT / 754X |

IEP REVIEW & FINALIZATION REQUEST FORM

1) Student Name & OSIS:

2) Was the parent given a copy of the Procedural Safeguards Notice?

 \_\_\_ yes \_\_\_ no

3) Have all changes to Draft that were discussed at the meeting been made?

 \_\_\_ yes \_\_\_ no

4) Is IEP complete & SPP-13 compliant according to 754X IEP checklist?

 \_\_\_ yes \_\_\_ no

 If no, briefly explain issues:

5) Confirmation on how the student gets to school? \_\_\_ metro/walk

 \_\_\_ yellow bus

6) Has the faxed Attendance Page **shown up\*** in SESIS?

 \* contact IEP Coordinator after 3 attempts \_\_\_ yes \_\_\_ no

7) Have the following been faxed in **and** finalized?

|  |  |
| --- | --- |
|  - Least Restrictive Environment Checklist  - Student Level 1  - Parent Level 1  - Teacher Level 1  - Student Invitation  - Consent to Invite Outside Agency  - Direct Invitation to Outside Agency  - FBA/BIP (if required)  | \_\_\_ yes \_\_\_ no \_\_\_ yes \_\_\_ no \_\_\_ yes \_\_\_ no \_\_\_ not returned \_\_\_ yes \_\_\_ no \_\_\_ yes \_\_\_ no \_\_\_ yes \_\_\_ no \_\_\_ not returned \_\_\_ yes \_\_\_ no \_\_\_ consent not given \_\_\_ yes \_\_\_ no \_\_\_ not required  |

8) How will the parents receive a copy of the IEP?

 \_\_\_ teacher to send home

 \_\_\_ to be mailed

 \_\_\_ parent to come in

9) *Brief* description of parental, student, teacher and/or related service provider concerns or student needs raised at meeting and how they will be addressed (e.g. via programs/services/goals/activities/request for reeval)

**(required):**