

Dear Parent,

Do you know that you have the right to ask the Department of Education to translate your child's next Individualized Education Program (IEP) into your preferred language?

There are three ways to request translation:

1. Submit the online request form available at www.tinyurl.com/nycdoeiep
2. Contact your school or Committee on Special Education (CSE) office (or tell the team at your child's IEP meeting)
3. Call the Language Access Line at (718) 935-2013

If you request translation, the IEP will be mailed to you, or your child's school or CSE will give it to you after the IEP meeting.

If you would like translation of any other documents, please contact your child's school or CSE.

If you have any questions, please email hello@schools.nyc.gov, or call (718) 935-2013.

Sincerely,

Translation & Interpretation Unit